

This short Privacy Notice is about how your school keeps information about you safe. It helps you know:

1. What Information We Hold About You
2. How We Use Your Information
3. Who We Share Your Information With
4. How Long We Keep Your Information For
5. What Are Your Rights



Your Name



Medical Information,
such as allergies



Contact details, such as
your home address and
emergency contact



What
Information
We Hold
About you



Your progress
at School



Your school
identity number.
This is called your
'Unique Pupil
Number'



Attendance
Information



Personal information, like
if you have a medical need
or do not speak English at
home



If you need some help
with your learning and have
a Special Educational Need



To see how you are
doing at
school



To help you learn
better



To help keep
you safe



How We Use Your Information



To follow the law



To check how well the
School is
doing



To help make
decisions about
School funding



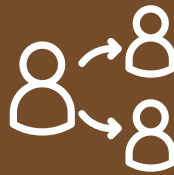
Organisations that support you



Department for Education



Who We Share Your Information With



National Health Service



Providers who supply things we need in school, like ICT services or learning platforms.



Your new school if you decide to leave this

How Long We Keep Your Information For



We only keep your information for as long as we need to or for as long as the law requires us to. Most of the information we have about you will be in your pupil file. We usually keep these until your 25th birthday unless you move to another school in which case, we send your file to your new school





To limit what we do with
your information



To correct information we
hold about you, if you
think it is wrong



Your Rights



To delete information,
we hold about you
(unless the law does not
allow us to do this)



To request a copy of the
information we keep
about you

If you have any questions or want some more information, please ask your teacher.

For a more detailed Privacy Notice, please speak to the school.